



**AGENDA**  
OF A REGULAR MEETING  
OF THE  
CITY OF COACHELLA  
PARKS AND RECREATION COMMISSION

**January 16, 2024**  
4:30 PM

<p>In-Person Meeting Location:</p> <p>Corporate Yard 53462 Enterprise Way, Coachella, California</p>	<p><b>If you would like to attend the meeting via Zoom, here is the link:</b></p> <p><a href="https://us02web.zoom.us/j/86291638284?pwd=NUJQZGNINElxa09UUzZ1cFZEandrdz09">https://us02web.zoom.us/j/86291638284?pwd=NUJQZGNINElxa09UUzZ1cFZEandrdz09</a></p> <p>One tap mobile : +16694449171,,86291638284#,,,,*970236# Or Telephone: US: +1 669 900 6833 <b>Webinar ID: 862 9163 8284</b> <b>Passcode: 970236</b></p> <p><b>Spanish:</b> El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla</p>
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- Public comments may be received **either in person, via email, telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
  - **In Real Time:**  
If participating in real time via Zoom or phone, during the Public Comment Period, use the “**raise hand**” function on your computer, or when using a phone, participants can raise their hand by pressing \*9 on the keypad.
  - **In Writing:**  
Written comments may be submitted to the City Council electronically via email to [cityclerk@coachella.org](mailto:cityclerk@coachella.org). Transmittal **prior to the start** of the meeting is required. All written comments received will be forwarded to the City Council and entered into the record.
  - If you wish, you may leave a message at (760) 262-6240 before 5:30 p.m. on the day of the meeting.
- The **live stream** of the meeting may be **viewed online** by accessing the city's website at [www.coachella.org](http://www.coachella.org), and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

“At this time the Commission may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

**APPROVAL OF THE MINUTES:**

1. Meeting Minutes of October 17, 2023 of the Parks and Recreation Commission

**PRESENTATIONS:**

2. Update on Rancho Las Flores Park State Grant Award
3. Update on Transformative Climate Change Grant Award and Park Improvements

**NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

4. Recommend updating the days and times of the Community Field Use Program

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

“The public may address the Commission on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

**REPORTS AND REQUESTS:**

Commissioner Comments

Public Works Director's Comments

**ADJOURNMENT:**

*Complete Agenda Packets are available for public inspection at the  
City Clerk's Office at 53-462 Enterprise Way, Coachella, California, and on the  
City's website [www.coachella.org](http://www.coachella.org).*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



Corporate Yard  
53462 Enterprise Way, Coachella, California  
(760) 398-3502 ♦ [www.coachella.org](http://www.coachella.org)

**MINUTES**  
OF A REGULAR MEETING  
OF THE  
CITY OF COACHELLA  
PARKS AND RECREATION COMMISSION

**October 17, 2023**  
4:30 PM

**CALL TO ORDER:**

The Regular Meeting of the Parks and Recreation Commission of the City of Coachella was called to order at 4:52 p.m. by Chair Avila.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Chair Avila.

**ROLL CALL:**

Present: Vice Chair Granados Jr, Chair Avila, Commissioner Hernandez, Commissioner Ayala.

Commissioner Caballero on Zoom

Absent: Commissioner Gallegos

**APPROVAL OF AGENDA:**

“At this time the Commission may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

Motion: To approve the agenda as presented.

Made by: Commissioner Hernandez

Seconded by: Chair Avila

Approved: 4-0, Unanimous roll call vote:

AYES: Vice Chair Granados Jr, Chair Avila, Commissioner Hernandez, Commissioner Ayala

NOES: None

ABSTAIN: Commissioner Caballero

ABSENT: Commissioner Gallegos

**APPROVAL OF THE MINUTES:**

1. Meeting Minutes of September 19, 2023, of the Parks and Recreation Commission

Motion: To approve the Minutes.

Made by: Commissioner Hernandez

Seconded by: Vice Chair Granados Jr

Approved: 4-0, Unanimous roll call vote:

AYES: Vice Chair Granados Jr, Chair Avila, Commissioner Hernandez, Commissioner Ayala

NOES: None

ABSTAIN: Commissioner Caballero

ABSENT: Commissioner Gallegos

**PRESENTATIONS:**

2. Bagdouma Park Improvements Update

3. Bagdouma Park Field 4 Field Use

**NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

NONE.

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

“The public may address the Commission on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

Ricardo Valencia is concerned with a soccer team coming from another city to play in Coachella fields. He asked for better maintenance on the fields regarding cutting of the grass and water issues on field 3.

Alma Aceves is concerned that the two leagues can work together for the community and be equal. She is pleased that the bathrooms will be remodeled.

Manuel Montano is concerned that Rancho Las Flores only has room for three fields and is asking for one field in Bagdouma. They need to work together as a community, not as different leagues.

Marcos Zamudio is concerned with getting one more field for his organization. Possibly work something out with the community days so the leagues can use the fields to play.

Eduardo Ortega is concerned about Rancho Los Flores Agave trees along the perimeter of the park. Many balls have been damaged due to the thorns, and they are concerned with kids running around the trees. He would like to see the Agave trees removed for safety issues. Rancho Las Flores only fits three fields, and the league is going, and they need more fields.

Jorge Sanchez is concerned not to forget about the adult soccer leagues. He understands the need for kids to play sports, but adults like to play soccer. He commented about not allowing teams outside the City limits until

all leagues have enough soccer fields to accommodate every league. League needs to work with what they can fit in the parks, not just everyone that comes out to play.

Robert Caballero sees the League has many challenges and loves to see that the City has a plan for the next two years or so, but would like to see it sooner. He hopes all the leagues communicate and try and work together for the community.

**REPORTS AND REQUESTS:**

Commissioner Comments

Chair Avila wants to see more soccer fields since this has been a big issue for many years. Adults in the leagues need to work together and come to an agreement. If not, the fields will need to be assigned. He would like the grass-cutting schedule to be an update on the new park that will be built. He requested that staff clean the restrooms at the parks more often and keep them maintained on a regular basis. Maybe it could deter the homeless.

Commissioner Hernandez is concerned about how to regulate the use of each field. The leagues have voices that they are willing to work together, so she will want to see it happen. She had maintenance concerns and would like them addressed to see if the mowers can be lowered.

Vice Chair Granados Jr. Was glad to hear that both leagues are willing to work together and would like to see it happen. He would like to find a resolution so all leagues can play comfortably.

Commission Ayala would like to see all the league leaders come together before staff and commissioners get involved.

Public Works Director's Comments

Public Works Director Martinez is willing to meet with all the leagues to work together on figuring out how all teams can play. Reminder on the Commission taking the Brown Act training. The Tacos, Tequilas, and Chavelas event is this weekend if anyone wants to come out. With a purchase of a ticket, they can try 12 tacos. November 2<sup>nd</sup> is the Dia de Los Muertos run. The Block party is on November 5. November 11<sup>th</sup> is the Veterans Breakfast at Veterans Park and Synergy at Dateland Park. The Holiday Parade event application will be up on the website this week.

**ADJOURNMENT:**

Chair Avila adjourned the meeting at 6:01 p.m.

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Delia Granados  
Deputy City Clerk



**STAFF REPORT**  
**1/16/2024**

**TO:** Parks and Recreation Chair and Commissioners  
**FROM:** Maritza Martinez, Public Works Director  
**SUBJECT:** Recommend updating the days and times of the Community Field Use Program

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**STAFF RECOMMENDATION:**

Recommend updating the days and times of the Community Field Use Program.

**EXECUTIVE SUMMARY:**

In 2011, facility user fees were adopted and implemented. Since 2011, lighted field use has required users to obtain a facility field use permit and pay the corresponding facility field use and field lighting rates. In response to Council requests community field use options were evaluated by staff. In 2017, City Council approved a Community Field Use Program be established for Fridays at all Bagdouma Park and Saturdays and Rancho Las Flores Park sports fields from dusk to 10pm.

In 2020, the Community Field Use Program was approved as follows:

- Bagdouma Park
  - o Mondays, Wednesdays, Fridays, Saturdays
- Rancho Las Flores Park
  - o Tuesdays, Wednesdays, Thursdays, Saturdays

In 2017 and 2020 when this program was established it was created to provide free field lighting to league and non-league teams; none of the established Community Field Use days resulted in conflicts to any field use by leagues. Currently, as there is no longer any field use fees required to reserve the fields and the MOU no longer sets aside field use days the current Community Field Use schedule is restricting league play for youth and adult games.

On November 20, 2023, at the request of both soccer leagues (CVSL and CYSAS) city staff meet with the community group members and leadership from both soccer leagues to discuss amendments to the existing Community Field Use Schedule. The primary concerns discussed during this meeting are listed below:

- Community Field Use Days were originally created when field use and lights were provided based on a fee; these were requested originally to provide practice days for the community without a fee. The use has now changed as no fees are charged to anyone for field or field light use.
- Currently, both leagues are reporting that travel teams (most of which charge youth for team entry) are reserving much of the available community field use days. Thus, the community field use days are not being used by the community as much as it is by organized travel teams that are also members of both soccer leagues.
- CVSL is reporting the current community field use days at RLF are not allowing them to schedule youth games as youth games need to be scheduled in the early evening and CVSL only has Mondays for those games (Tuesday, Wednesday and Thursday are Community days at RLF).

To resolve the above noted concerns discussed at the November 20, 2023 meeting, the represented parties identified the below amendments to the Community Field Use Program days:

1. Community days after 8:15pm field uses would revert to MOU use from 8:15pm-10:30pm at both RLF and Bagdouma.
2. At RLF Park Field 1 & 2 on Wednesdays be treated as MOU use (leaving RLF Field 3 on Wednesday still as a Community Use Field).
3. At Bagdouma Park Field 3 on Fridays be treated as MOU use.
4. Saturdays be removed as a community field use day at Rancho Las Flores Park to allow for youth league games.

Staff supports the above four edits identified to the Community Field Use Program and recommends these adjustments to the program.

**FISCAL IMPACT:**

None.